

**SAPCC Board of Directors Meeting Agenda DRAFT**  
**February 11, 2021 7PM**  
**Online via [Zoom](#)**  
**Raymond Bryant Chairing**

**Present:** John Mauer, Walker Johnston, Michael Russelle,  
 Kathryn Murray, Pat Thompson, Amanda Longley, Ray Bryan,  
 Sherm, Tara Smith, Melissa Pappas, Scott Simmons

7:00	<p>Call to Order/Land Acknowledgement/Introductions (include pronouns) - <i>Please take this time to let us know if you are in need of assistance due to the pandemic.</i> -</p> <p>Walker gave a land acknowledgement that she drafted—not reflective of the Council as a whole. Ray acknowledged that this is also Anishinaabe land, and suggested we add that to future land acknowledgements.</p>	
7:05	<p>Consent Agenda</p> <ul style="list-style-type: none"> <li>● January Minutes</li> <li>● LUC:             <ul style="list-style-type: none"> <li>○ The Lab - Irish Dance sound variance support</li> <li>○ Request 10-year plan amendment updating the design guidelines</li> <li>○ Joint letter with Towerside &amp; CEZ expressing we think stormwater management should be dealt with now even if it means waiting on the park</li> </ul> </li> <li>● Transportation/Environment: Clean Cars MN rule support</li> <li>● Environment: New members - Gordon Murdock, Manu Junemann and Rennie Gaither</li> <li>● Financial: Amendment to Exec. Approval - Increase Innovation funds for Brightside deliveries from \$1,500 to \$2,304 to cover costs for SAP residents on waitlist</li> </ul> <p><b><u>Minutes:</u></b></p> <p>Michael has an edit to the Jan. minutes regarding the HENS network presentation—instead of the deadline for votes, it should be the deadline for signatures</p> <p><b>With that amendment, Michael moved to approve the consent agenda, John seconded, everyone approved</b></p> <p>Note on the Unified Design Standards: we need to send a letter to the planning commission to accept our unified design standards. This will be included in the comments at the public hearing—Sherm will help Kathryn write the letter.</p> <ul style="list-style-type: none"> <li>- Kathryn mentioned the Frogtown project, wondering if the Land Use Committee discussed it (they did via email). The Frogtown District Council will be asking for support, county median income vs. area median</li> </ul>	

	<p>income discussion...</p> <p>Sherm, in meeting with Anton about 10 year plan issues, updates: they worked out wording (didn't change much). Based on planning commission result and his conversation with Anton, he is pretty certain the planning commission with request a inclusionary zoning study, which will require developments to have affordability</p>	
7:20	<p>Committee Reports (brief description - 5 min. each)  <i>Committees are encouraged to submit minutes to staf with "Draft" in the written title and approve those minutes at the next meeting.</i></p> <ul style="list-style-type: none"> <li>• Exec. - Brightside Food Delivery Financial Support</li> </ul> <p><b><u>Minutes:</u></b></p> <p>The Executive Committee approved providing financial support to Brightside Food Delivery. Those receiving food are on pay-what-you-can because CARES funds ran out. This decision to use funds allows Brightside to serve more people.</p> <p><b>Committee Updates (highlights - see committee reports for more details):</b></p> <p><b>Transportation:</b> Scott's proposal to the city's CIB process for a grant, and it was recently accepted! It involves a new block of sidewalk on Territorial, connecting Seal to Carleton. There will be painted crosswalks; the budget is \$150,000 - construction to begin in summer.</p> <p><b>Land Use:</b> Amanda summed up all items not on consent agenda; Ray gave an update about the public hearing for the Kraus Anderson US Bank site variance, which was approved by city council with the change that they have to take an hour off of construction in the mornings—resident letters/complaints were largely ignored.</p> <p><b>Environment:</b> 3 new members! Spent time talking about the park at Westgate, and Clean Cars Rule; priority this year to support wildlife habitat including—and beyond—bees and other pollinators.</p> <p><b>Equity:</b> There were many guests from the anti-racism work group. They spent time planning for their discussion with Councilmember Jalali on Jan 27. They discussed the community meal at Seal this Saturday, and the plan for the second viewing of Jim Crow of the North - currently set for 4pm on 2/27</p> <ul style="list-style-type: none"> <li>- Michael: Has there been more discussion in equity about HENS which we talked about last month at the Council meeting? <ul style="list-style-type: none"> <li>- Kathryn: Official language for their proposal is still not confirmed, which was something that those who abstained from the vote in support of that initiative wanted. Kickoff got pushed back; there is a meeting tomorrow with communications folks</li> </ul> </li> <li>- Tara: Expressed continued concerns about landlords of fewer units and how it would affect them. Kathryn will pass this along/look into it.</li> </ul>	<p><i>See minutes for more details.</i></p>

	<ul style="list-style-type: none"> <li>- Michael: Do we want to have a piece in the Bugle about this if we do end up completely signing on? <ul style="list-style-type: none"> <li>- Kathryn will look into this—that could be a good option!</li> </ul> </li> </ul>	
7:45	<p>Financial Review</p> <ul style="list-style-type: none"> <li>● Annual Report</li> <li>● Monthly Reports</li> <li>● Grants/Loan Updates</li> </ul> <p><b><u>Minutes:</u></b></p> <p><b>Annual Report:</b> The report talks generally and specifically about the challenges of 2020 and how we stepped up; virtual meetings helped get some more people involved. We did ~40 letters to the city about different projects - a LOT of projects happening and extra work—so thanks, all, for being engaged and involved. <i>See report for more details</i></p> <p>Sherm’s question about financials related to last year, about whether last year’s mailing efforts brought in any new donors: Kathryn/John will be sorting through that data soon to shed light on that</p> <p>Tara’s question about Q3 having the biggest peak in terms of income</p> <ul style="list-style-type: none"> <li>- This is related to government grant reimbursements deposited during that quarter</li> </ul> <p>Some errors brought to light in the financials, coding issues with rain garden and other things that Kathryn will fix. <b>Kathryn will make those corrections in the coming weeks and will bring the Annual Report to the Executive Committee for final approval.</b></p> <p><b>Monthly reports:</b> No huge updates—<i>see reports for more details.</i></p> <p><b>Grants/Loan Updates :</b> Still waiting on gov. grant reimbursement from last year. No change in PPP loan.</p> <p><b>Grant opportunities:</b></p> <ul style="list-style-type: none"> <li>- Kathryn has been working on 2021 community engagement application; she is making note of the challenges of this year, our goals of getting a new office (at some point), our goals of addressing safety issues in our community <ul style="list-style-type: none"> <li>- Brief discussion about recent safety concerns at and near Union Flats—we are planning on having a conversation about this in Equity Committee</li> </ul> </li> <li>- Community Development Block Grant fund, reopened. Kathryn will look into</li> </ul>	Kathryn/John

	<p>this to see if we qualify to apply</p> <ul style="list-style-type: none"> <li>- Another Ramsey County grant that is very open and flexible, looking for pop-up projects, but it doesn't seem like SAP fits into the areas that they've specified</li> <li>- Another grant aimed at BIPOC communities, folks with disabilities... thinking about how this could be used for unhoused folks at Luther Stub Hall <ul style="list-style-type: none"> <li>- FYI: Kathryn is still in conversation with Mitra Jalali and county folks to figure out how to set up a fund for folks seeking shelter at Stub Hall</li> </ul> </li> </ul>	
8:30	<p>Staff Updates</p> <ul style="list-style-type: none"> <li>● Park at Westgate</li> <li>● Minutes Process</li> </ul> <p><b><u>Minutes:</u></b></p> <p><b>Park at Westgate:</b> This is covered a bit in committee reports. There was good turnout at the community meeting from a variety of committees and neighbors. They are still taking name ideas. We are sending letter hoping they look into stormwater (<i>see consent agenda</i>)</p> <p><b>Minutes Process:</b></p> <ul style="list-style-type: none"> <li>- Note-takers from committees should get minutes to Kathryn the Monday before the Board meeting</li> <li>- Write "Draft" in minutes title &amp; heading until they are approved</li> <li>- Minutes will be uploaded to the website <u>after</u> the next month's committee meeting when they are approved</li> <li>- PDFs are preferred!</li> </ul>	Kathryn/Emily
8:45	<p>Other Business</p> <ul style="list-style-type: none"> <li>- No other business</li> </ul>	
8:48	<p>Adjourn</p> <ul style="list-style-type: none"> <li>- John moves to adjourn - all in favor!</li> </ul>	