

**SAPCC Board of Directors Meeting Agenda DRAFT**  
**March 11, 2021 7PM**  
**Online via [Zoom](#)**  
**Melissa Pappas Chairing**

**Present:** Heather Humbert, Melissa Pappas, Walker Johnston, John Mauer, Tara Smith, Amanda Longley, Scott Simmons, Michael Russelle, Pat Thompson, Sherm Eagles, Kathryn Murray, Ray Bryan

**Guests:** Jeff Standish, Amelia Corl, Ben Bauer

7:00	<p>Call to Order/Land Acknowledgement/Introductions (include pronouns) - <i>Please take this time to let us know if you are in need of assistance due to the pandemic.</i></p> <ul style="list-style-type: none"> <li>- Michael: Land Acknowledgements</li> </ul>	
7:05	<p>Consent Agenda</p> <ul style="list-style-type: none"> <li>● February Minutes</li> <li>● LUC: New members - Nick Studenski and Christine Courtney</li> <li>● Finance Committee: Annual Report, Monthly Reports</li> </ul> <p><b><u>Minutes:</u></b></p> <p><b>Pat moves to approve the consent agenda. Scott seconds. All in favor, the motion passes.</b></p>	
7:10	<p>Proposal for Co-hosting Community Forum on Homelessness with SAPCF</p> <p><b><u>Minutes:</u></b></p> <p>Jeff from SAPCF visits to talk about the possibility of co-hosting a community forum around the topic of homelessness. He mentions a couple who has been living in a tent around College Park; a lot of neighbors are wondering how to help them as well as other unhoused neighbors.</p> <ul style="list-style-type: none"> <li>- He's hoping to <b>co-host a community forum in a month or a month and a half from now.</b> The plan would be to invite educators, orgs, experts in this field to provide space for the community to learn and ask questions about homelessness and how to help</li> <li>- Right now the one expert/resource Jeff has in mind is Avivo—he has reached out to them, and they are interested in participating.</li> </ul> <p>What kind of people/types of expertise do we want at the table?</p> <ul style="list-style-type: none"> <li>- What causes homelessness - informational/educational resources</li> <li>- Resources for how to handle this, how to be helpful neighbors</li> <li>- Potentially include an advocacy component, to share resources about how to advocate to address the long term, systemic issue</li> </ul>	

	<p>It would be nice to create a template, so to speak, for how folks can help out, because this is obviously a recurring issue. It'd be helpful to figure out what steps we can take and know that moving forward into the future. Maybe this (creating some kind of template) would be an outcome of the forum.</p> <p><b>Next steps:</b> Kathryn will send out a doodle meeting to brainstorm in a small group setting; others should be thinking of direct contacts that could be community experts and pass them along to Kathryn.</p>	
7:30	<p>SAP Gap Fund Proposal (<a href="#">see attached</a>)</p> <p><b><u>Minutes:</u></b></p> <p>Proposal: a gap fund that addresses the gaps in funding (what isn't covered through rental assistance) that supports folks in finding permanent housing and/or staying housed. Also, the funds could be used to help folks navigate the transition into housing—the designation/use of the funds would be fairly flexible (see proposal for full details).</p> <ul style="list-style-type: none"> <li>- There is support from Stub Hall Navigators and HMIS leads, who help folks apply for rent assistance &amp; housing. They can serve as primary referrers for the Gap Fund</li> </ul> <p>We are ready to reach out corporate donors; there would be a match fund. The Foundation would control the money side, we would handle the administrative side. SAPCF is eager to be involved.</p> <p><b>**Side note / discussion of resources that can be helpful to folks experiencing housing instability/limited incomes:</b></p> <ul style="list-style-type: none"> <li>- Lifeline program through county, free cell phones resource</li> <li>- LIHEAP - Low Income Home Energy Assistance Program, state benefit that assists eligible low-income homes with heating, cooling and energy costs.</li> <li>- Bridging program is another resource for free furniture</li> </ul> <p>Sherm mentions that Misha is/was grants manager for Pohlads Foundation; their primary target was preventing homelessness. He could be a good resource potentially for us and the Foundation as we work to set this up.</p> <p>We are excited about this project, knowing that we may not have capacity for this as an ongoing thing—but we all see the need and value in a fund like this.</p> <p><b>Michael moves that we move forward with the SAP GAP Fund in partnership with the Foundation. John seconds. All in favor, the motion passes.</b></p>	
7:50	<p>Committee Reports (brief description - 5 min. each)  <i>Committees are encouraged to submit minutes to staff with "Draft" in the written title and approve those minutes at the next meeting.</i></p>	<i>See minutes.</i>

	<p><b><u>Minutes:</u></b></p> <p><b>Equity:</b> discussed safety concerns at Union Flats with residents - many are interested in attending equity meetings; community meal in Feb went well; interest in extending community meal to residents at Union Flats to expand out. Melissa Williams gave presentation on Brightside produce program</p> <p><b>Environment:</b> discussed park at Westgate; Kasota ponds, put basking logs for turtles, will be fighting the buckthorn; Westrock &amp; air quality problems—there have been complaints about health effects of their emissions. They’re looking into ways to monitor local concentrations.</p> <p><b>Land Use:</b> two new committee members approved in consent agenda; discussed Unified Design Guidelines; construction noise discussion with Matt Privratsky; some developments</p> <p><b>Transportation:</b> grant proposals, intersection of Carleton &amp; Territorial, brainstorming to transform it into a place for people; discussed bus routes around neighborhood; metro transit is wanting feedback on new bus routes</p> <p><i>See committee minutes for full details and updates.</i></p> <p><b>Questions from our guests:</b></p> <p>Ben: Do you tend to work more on short-term or long-term projects?</p> <p>Amelia: Does one need technical knowledge to join? Who decides who is in which committee?</p>	
8:10	<p>SAPCF Strategic Renewal Community Panel Report</p> <p><b><u>Minutes:</u></b></p> <p>Pat attended this representing SAPCC, Michael representing Transition Town. The Foundation was doing Strategic Planning and thinking about their role in the community. There’s overlapping interest to diversify the orgs and work together—imagining how all organizations (Murray Middle School, Park Bugle, SAPCC, Transition Town, and CEZ) could work together.</p> <p>Some specific ideas that came out of it:</p> <ul style="list-style-type: none"> <li>- The Community Council could serve more of an educational role than we do.</li> <li>- Potentially have quarterly meetings</li> <li>- Maybe we should work together on grant proposals around our shared interests</li> </ul>	Pat/Michael
8:20	<p>Financial Review</p> <ul style="list-style-type: none"> <li>● Grants/Loan Updates</li> </ul>	Kathryn/John

	<p>The technical error in the document shared last month has been fixed.</p> <p>Grants—there are several in the works right now:</p> <ul style="list-style-type: none"> <li>- MWMO deadline tomorrow for that</li> <li>- 4 grants out of transportation that folks are working on</li> <li>- Kathryn expressed appreciation for committee folks taking charge of applying to grants, as often they have expertise in the field</li>   <li>- No update from PPP loan, still.</li> </ul> <p>Spring fundraiser online in May (GiveMN is doing special giving days)</p> <p><b><i>See reports for more details!</i></b> In the future, Kathryn may try to send out the reports more in advance so folks can send in questions before the meeting.</p>	
8:30	<p>Staff Updates</p> <ul style="list-style-type: none"> <li>● Goodbye Emily :(</li> <li>● KM work updates</li> </ul>	Kathryn
8:40	Other Business	
8:45	Adjourn	